

Licensing Pricing



Hay & Kilner

Here for you

Licensing Prices

Our licensing team advise and represent businesses and individuals in relation to licensing applications made under the Licensing Act 2003. Our fees for such matters vary depending on the complexities of your business (i.e., the type of licensed activities you require, together with the hours you wish to operate for such activities) and circumstances as well as the volume of work we receive.

Our hourly rates

We offer a range of fixed fees that are applicable for individual instructions, which includes:

| Matter type | Work included | Fees |
|--|---|----------------|
| Matter type | <ul style="list-style-type: none"> • Taking instructions and advising on the process • Discussing and drafting conditions always giving full consideration to the licensing objectives • Making initial contact with the police to discuss conditions • Advising on plans and other supporting documents • Drafting and submitting the application • Arranging for the application to be advertised • Dealing with any of the usual post-submission issues | £1950 plus VAT |
| Full variation application | <ul style="list-style-type: none"> • As above, advising as appropriate | £1950 plus VAT |
| Minor variation application | <ul style="list-style-type: none"> • Taking instructions • Drafting and submitting the application • Dealing with any normal post-submission issues | £950 plus VAT |
| Transfer | <ul style="list-style-type: none"> • Taking instructions and advising on the process • Requesting the applicant's consent • Drafting and submitting the application | £295 plus VAT |
| Change of Designated Premises Supervisor | <ul style="list-style-type: none"> • Taking instructions and advising on the process • Requesting the applicant's consent • Drafting and submitting the application | £295 plus VAT |
| Temporary Event Notice | <ul style="list-style-type: none"> • Taking instructions and advising on the process • Drafting and submitting the application | £295 plus VAT |
| Personal Licence application | <ul style="list-style-type: none"> • Taking instructions and advising on the process • Drafting and submitting the application | £295 plus VAT |

Our fees detailed on the previous page assume that your application is relatively straightforward and that you have provided all of the information needed to facilitate submission of the application in a timely manner. If your application is objected to, or post-submission negotiations become protracted, we may need to charge our usual hourly rate.

Our hourly rates

- Partner £295 per hour plus £59 VAT (£354 incl. VAT)
- Associate Solicitor £225 per hour plus £45 VAT (£270 incl. VAT)
- Solicitor £180 per hour plus £36 VAT (£216 incl. VAT)

Disbursements

Disbursements are costs related to your matter that are payable to third parties, such as the application fee. If you provide us with the appropriate funds, we will pay the disbursements on your behalf to ensure a smoother process.

| Disbursement | Cost |
|--|--|
| Council's Fee for an application for a new premises licence advertising in a local newspaper | £100 - £635 (or £1,905 if multiplier is applied) On average £600 (£500 plus £100 VAT) |
| Council's Fee for an application for a full variation | As above |
| Council's Fee for a Minor Variation | £89 |
| Council's Fee for a transfer | £23 |
| Council's Fee for a DPS Variation | £23 |
| Council's Fee for temporary event notices | £21 |
| Council's Fee for an application for a Personal Licence | £37 |

These fees vary depending on the individual premises, where it is located and the rateable value of the premises. The multiplier is applied to premises that are used exclusively or primarily for the supply of alcohol for consumption on the premises and have a rateable value above £87,001. We will give you an accurate figure for each item as soon as we are able to do so.

Site visits or meetings with others may incur travel time (charged at our hourly rate as detailed above) and incur disbursements. Travel costs will range depending on the distance travelled and travel by car is charged at HMRC approved rates. The requirement of overnight accommodation will depend on the location of a hearing and costs will vary depending on this.

What's not included in our fees:

- Drawing up suitable plans. You will need to arrange to have plans drawn up detailing your property and specifics in relation to your licence application. We can provide guidance on these once we have taken initial instructions.
- Attending meetings with the Licensing Authority or Responsible Authorities.
- Dealing with or advising you in relation to representations received from either the responsible authorities or other interested parties following submission of the application.
- Attendance and representation at a licensing committee hearing. If representations are received and attendance and representation is required then we will provide a separate fee estimate for this work based on our hourly rate.

How long will an application take?

Unopposed applications for a new premises licence or for a variation usually take 29 days for us to be notified if the application has been granted or not. This is on the basis of the application being relatively straightforward and you being able to provide all the necessary documents promptly.

Other types of applications are subject to their own time frames. We will provide you with an estimated time scale once the application has been submitted.

If your matter is more complex, for example, if there is substantial opposition from interested parties, or if there is a delay in receiving the documents we need, it may take longer. Applications may need to be resolved at a hearing which will add further time.